

Shirley Community Church
Charity Number 1153617

The Shirley Community Church Trustees
Report And Financial Statements For
The Year Ended 5th April 2021

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**Shirley Community Church
Legal And Administrative Information**

Charity Number	1153617
Registered Office	Shirley Community Church Green Lane Shirley Solihull West Midlands B90 1AA
Trustees	Edward Williams Lesley Grundy Jonathan Heyes Jane Heyes
Chairperson	Jonathan Heyes
Treasurer	Lesley Grundy 5 Radford Road Solihull West Midlands B91 2QH

Shirley Community Church Trustees Report For The Year Ended 5th April 2021

The Trustees present their report and the financial statement for the year ended 5th April 2021. The trustees who served during this time and the current trustees are shown on page 3.

Structure, Governance And Management

The Trustees oversee the day-to-day business matters of the Church. The Leadership Team consists of all Trustees plus Mr Steven Williams, the Senior Minister Gheorge Ciorna and the Youth & Community Pastor Kijung Kim. Some of the practical matters are delegated to sub-groups (e.g., Deacons).

The Trustees present their report along with the financial statements of the charity for the year ended 5th April 2021. Statements have been prepared in accordance with the accounting practices set out on page 5 and comply with the charity's applicable law.

Shirley Community Church is constituted under a trust dated 12th December 2012 and is a registered charity, number 1153617. Its address for meeting and administration purposes is Shirley Community Church, Green Lane, Shirley, Solihull, West Midlands B90 1AA.

Objectives And Activities

The objectives of the Church are for the public benefit to advance the Christian faith in Shirley, Solihull and in such other parts of the United Kingdom and the world as the Leadership Team may from time to time think fit.

Activities And Performance

If the 2019-2020 reporting year was the most eventful year in the Church's existence, then the 2020-2021 has been the most unusual year. Two weeks prior to the start of the reporting year the country went into the first national lockdown. All Church meetings and activities were suspended, and the church building was closed. After lockdown began there were weekly leadership team meetings conducted via video conferencing. The first priority was to ensure that all members of the Church were contacted, and lines of communication established. The Church membership included people who were classed as clinically vulnerable, and it was important to keep in touch with them. Several of the members did not have an internet connection so communication was conducted by means of telephone calls.

Within two weeks of lockdown beginning a weekly newsletter was being produced and sent either via email or through the post. There was no attempt made to conduct any online services at first as it was not clear how long lockdown would continue. When it became clear that lockdown was not going to be over quickly it was decided to produce a service for Easter Sunday that could either be viewed on You Tube or be burnt to DVD and distributed to those without internet access. Contributions from various Church members were collated and a service produced.

Following on from that it was decided to hold a weekly service that could be viewed on video conferencing and Zoom was chosen as the preferred software. From late April onwards a weekly Sunday service was held online with live contributions from musicians and speakers. The service was recorded and DVDs produced which were then sent out to people without access to internet. A mid-week online prayer meeting or Bible study was also set up with videos produced of the studies. This online meeting continued throughout the remainder of the reporting year. In the latter half of the reporting year some of the Care Groups in the Church who would have met in homes started to meet again via Zoom.

When the lockdown began a notice was put on the Church gate with contact details for anyone in the community who required help. There were a few local vulnerable people who took up the offer and members of the Church were able to undertake shopping and fetching prescriptions for these people. The local council were active in establishing a forum to share good practice amongst volunteer groups and gauge what level of support was available in the area. The Church shared their approach including the provision of DVDs for people. This idea was identified as something no one else had introduced and was shared as good practice with other groups.

As lockdown restrictions were eased in the summer the Church building was reopened as a venue where people without internet access could come and view the Sunday service. The music for the meeting was provided from the Church building but otherwise the format of the meetings continued unchanged with contributions to the meeting made from various locations. The first few meetings from the Church building posed some technical difficulties but with investment in a broadband connection and the purchase of some cables and a small mixing desk the quality of the sound improved. We were fortunate that there had been investment in prior years in an HD quality video camera, a new sound desk and monitors in the main Church Hall so major capital investment in equipment was not required.

From the period from June until November 2020 the number of people coming to the Church building gradually rose. Social distancing was observed along with the wearing of face coverings. There was no communal singing, the only singing being that of the worship group. In November 2020 the second lockdown was announced, and the Church building was again closed to those who came to view the meeting. On this occasion the meeting was broadcast from Church with only people participating in the meeting being present. When the second lockdown ended people were able to return to the building. When the third lockdown began in January 2021 places of worship were not required to close so we were able to continue to hold a Sunday morning meeting. Over time more of the meeting was contributed to from the Church building with fewer contributions being made from outside. This remained the situation up to the end of the reporting year.

During the reporting year the number of people who attended Church meetings either in person or via Zoom went up when it reasonably could have expected to have gone down. One reason for this was the introduction of a singing outreach that began early in lockdown. There were in the media stories of people who went outside their house to sing for others to encourage them. This idea was taken up by the Youth & Community Pastor who began to sit outside the Church once a week and begin to sing hymns and choruses for people who passed by. This idea was then expanded to going out into the local area at the weekend and singing for local residents. The activity was named "Singing on the green" and was held throughout the summer and early autumn of 2020. There were several people in the locality who responded to this activity and in some cases began to come to Church. Another witness activity that began was going out and picking up litter in the local area.

All other activities held in the Church were suspended and as at the end of the reporting year had not yet been introduced. This included the Coffee Morning and the Little Lambs group. Also, all groups who used the Church building (Brownies, Art Group and Musical Youth) were all suspended and were not held at all during the reporting year.

Despite the lockdown and meetings not always being held in the building the generous giving of members means that the support of activities and projects has continued, and the Senior Minister's and Youth & Community Pastor's roles resourced. Overseas links were maintained with support going to Platform 67 and Project Wingo in Tanzania

Financial review

The accounts are prepared on a receipts and payments basis.

The Charity is principally funded by gifts and offerings from those attending the church. This income is either through receipts direct to the bank account, or the weekly offering taken up during the Sunday Service. Additional income can be received from the use of the church premises for meetings, which include the Brownies, an Art Group and a local group for teenagers with special needs. There is also a residential property owned by the Church, which is let to a tenant, which generates further income.

The largest cost to the Charity is for employment. There are three employees. The great majority of the costs are for the full time Senior Minister and Youth Worker, and there is also a part-time cleaner.

The Charity has a policy of supporting other Christian charities and makes gifts in the support of this aim.

During the year, due to the COVID virus, the activities of the church were changed and modified to comply with legal requirements. There were few meetings in the Church building, and most activity and connection were made via Zoom meetings. There was an increase in receipts from the congregation going to the bank rather than through the collection bag. No income was received in the year for the use of the Church premises as all meetings were cancelled.

Receipts

Receipts of un-restricted funds increased during the year to £54,013. The main income, from donations and gifts showed an increase in the year. Rental from the residential property owned by the Church increased as the property was occupied for the whole twelve months. The income was further enhanced by a Gift Aid claim of £6,100, a very similar figure to the previous year.

Payments

Total expenditure in the year was £46,435 compared to £46,703 the previous year.

Employment costs were £35,000 in the year. All employees were fully paid during the period as the employees were not placed under the Covid furlough scheme. Although some of their duties were not able to be carried out their work continued through the online meetings and providing valuable support services to the more vulnerable members of the congregation.

Whilst there were some fixed costs – like insurance – to be paid in the year the operating costs for were greatly reduced. This was mainly as a result of no major repairs or maintenance, nor any significant acquisition of equipment or fittings. There was an increase in IT costs as a result of supporting the online activity through Zoom and additional purchases of small equipment, and PPE.

Total expenditure in the year was £46,435 compared to £46,703 the previous year.

Total cash movement

The Bank balances increased in the year to £28,800 ensuring that there are enough funds for future capital projects. Some projects had to be deferred until Covid restrictions were lifted and should take place in the following year. The underlying figures show that the income is sufficient to support the operational costs of the organisation.

Reserves Policy

It is the policy of the trust to maintain a reserve of unrestricted funds at a level to provide for the payment of staff costs and utility bills for a minimum of three months.

Statement of Trustees Responsibilities

The trustees acknowledge their responsibility for preparing the Trustees' Annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Law) applicable to charities in England and Wales. This requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principals in the Charities SORP;
- Make Judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to do so and presumes that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud.

On behalf of the board



Jonathan Heyes
Chairperson

13th January 2022

Independent examiner's report to the trustees of Shirley Community Church

I report on the accounts of the Trust for the year ended 5th April 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: *Tim Williams*

Address: *53 Sandhurst Close, East Hunsbury, Northampton, NN4 0DA*

Date: *23/12/21*



Charity Name Shirley Community Church	No (if any) 1153617
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Receipts and payments accounts

For the period from	Period start date 06/04/2020	To	Period end date 05/04/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations - gifts and offerings	30,980			30,980	26,063
Rental Income	7,147			7,147	4,003
Hire of Premises				-	4,039
Gift Aid received	6,033			6,033	6,108
Interest Received	3			3	6
Gifts Received	9,850			9,850	8,250
				-	
Sub total (Gross income for AR)	54,013			54,013	48,469
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	54,013	-	-	54,013	48,469
A3 Payments					
Employment costs	35,289			35,289	13,202
Utility costs	2,420			2,420	2,647
Administration costs	5,083			5,083	7,210
Repairs and Maintenance	734			734	13,699
Bank Charges	15			15	-
Donations	2,896			2,896	9,945
Legal Costs	-			-	-
				-	
Sub total	46,437	-	-	46,437	46,703
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	46,437	-	-	46,437	46,703
Net of receipts/(payments)	7,576	-	-	7,576	1,766
A5 Transfers between funds					
A6 Cash funds last year end	21,236			21,236	19,471
Cash funds this year end	28,812			28,812	21,237

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Current Account	12,565	-	
	Lloyds Bank Deposit Account	16,247		
	Total cash funds	28,812	-	-

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Church Land and Buildings	Lloyds Bank Current Account	-	700,000
	Residential Property adjoining Church	Lloyds Bank Current Account	-	200,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Shirley Community Church

Receipts and Payments

	Total 2017/18 £	Total 2018/19 £	Total 2019/20 £	2020/21	Total 2020/21 £
Receipts					
Donations	26,427	34,532	26,063		30,980
Gifts received	2,960	5,000	8,250		9,850
Gift Aid recovered	9,458	5,903	6,108		6,033
Rental Income from Church House	8,100	8,100	4,003		7,147
Use of church Premises	7,058	3,760	4,039		0
Interest Received from Bank	14	8	6		3
	54,017	57,303	48,469		54,013
Payments					
Employment Costs	15,578	21,418	13,202		35,289
Utility	2,645	2,315	2,647		2,420
Gas				1,404	
Electricity				720	
Communications				296	
Administration	9,271	17,619	7,210		5,081
Minister's Costs					
Sunday School				239	
Youth Work					
Mens Breakfast					
Ladies Meeting					
Coffee Morning				26	
Toddlers				66	
Church Meetings and Events				170	
Church Lunch					
Promotion Materials incl banners				499	
Books and Publications					
Music License				286	
Safeguarding				194	
Church Website					
Travel costs					
Insurance				1,121	
Equipment				379	
IT & Stationery				1,440	
Other Consumables				497	
Miscellaneous				164	
Building	32,287	5,389	13,699		734
Repairs and Maintenance				578	
Church house				156	
Gifts and Donations	14,707	12,128	9,945		2,896
Bank Charges	60	75	0		15
Legal Costs		992			
	74,548	59,936	46,703		46,435

Bank Balances					
Current Accounts	6,374	5,233	9,993		12,565
Deposit Accounts	15,730	14,238	11,244		16,247
	22,104	19,471	21,237		28,812